



VISUAL IMPORTER

INSTRUCTION GUIDE FOR THE
VISUAL IMPORTER SHIPMENT
PORTAL



Presented By Frontier Supply Chain Solutions r



02 TO RETRIEVE B3, COMMERCIAL INVOICES, ETC.

1. Go to: <https://vi.msrcustoms.com> OR Click the "Visual Importer" page under the Shipment Tracking tab on <https://www.frontierscs.com>
2. Enter your user name & password

A screenshot of a login form. It features two input fields: the top one is for the username and the bottom one is for the password. To the right of the username field is a blue link that says "Forgot Username?". To the right of the password field is a blue link that says "Forgot Password?". Below the input fields is a blue button with the word "LOGIN" in white capital letters.

If you do not have one, email: ar@frontierscs.com

3. Click on Shipment Portal in Import Workflow tab

A screenshot of a web interface showing a menu titled "IMPORT WORKFLOW". Under this title, there are three options: "Shipment Portal", "Item Portal", and "Trade Partner Portal". The "Shipment Portal" option is highlighted with a blue background and a white border, indicating it is the selected option.



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4. Filter By - None, K84 date, Release date or (Broker) invoice date. You can search by "Frontier invoice number" OR "customs transaction number"

SHIPMENT PORTAL

Filter By: None From: YYYY-MM-DD To: YYYY-MM-DD Search Transactions / Identifiers

Broker Invoice No

Entry Type ALL HVS LVS

5. You can also sort each column by clicking the header of the column

TRANSACTION NUMBER CCNO / IDENTIFIER B3 TYPE RELEASE DATE K84 DATE MODE OF TRANSPORTATION IMPORTER INVOICE NO INVOICE DATE

6. Select: "one, all, or multiple" shipments by clicking on the check boxes

<input checked="" type="checkbox"/>	TRANSACTION NUMBER
<input checked="" type="checkbox"/>	12237-30003888-5
<input checked="" type="checkbox"/>	12237-30003927-2
<input checked="" type="checkbox"/>	12237-30004375-7

Select all by clicking on the check box at the top

<input type="checkbox"/>	TRANSACTION NUMBER
<input type="checkbox"/>	12237-30003888-5
<input checked="" type="checkbox"/>	12237-30003927-2
<input type="checkbox"/>	12237-30004375-7

Select all individually by each check box beside the transaction number



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7. Click "Download Selected" on the right hand side. Then click on items to be downloaded. (ex. LVS documents are for "F" B# types

LVS Form :

LVS Worksheet :

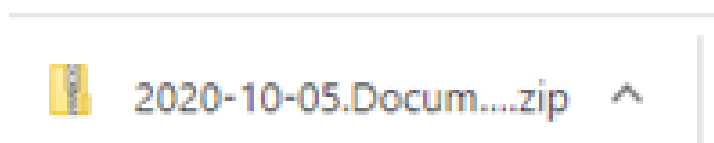
LVS Identifiers Summaries :

B3 Form :

Recap Sheet :

Attached Documents :

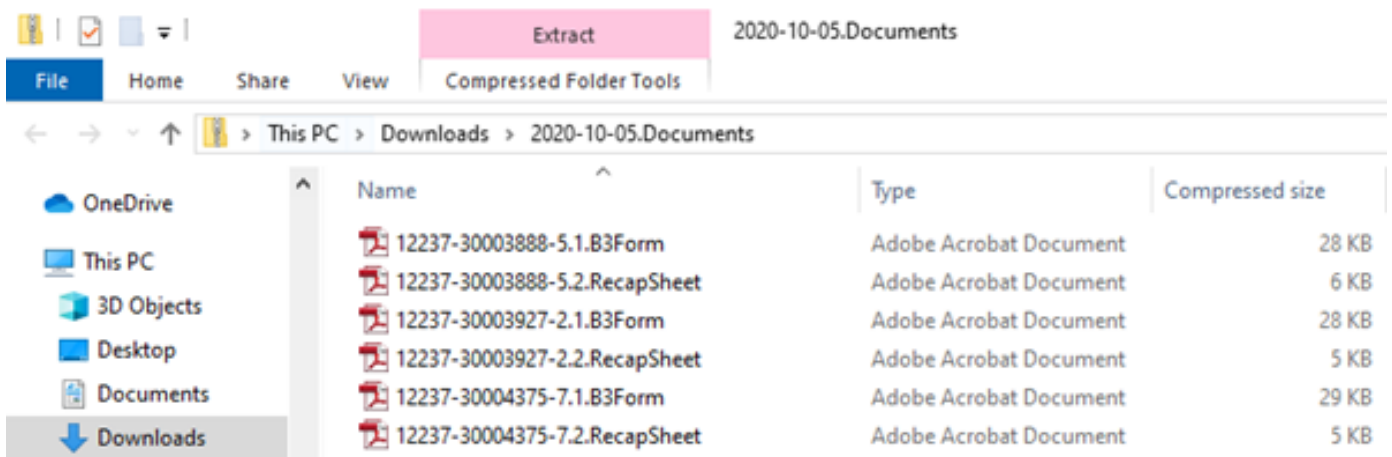
8. Open the zip file tab at the bottom of the screen and see all of the download attachments:





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8. Files are names by the shipment transaction number, a suffix in case of multiple. and document type.



9. Save your attachments, or print at needed.